



Buffalo Bayou Partnership

Position Announcement:

Operations Crew

Reports to: Zone Supervisor / Park Director
Classification: Full-Time
Weekly Schedule: 40 Hours / week, days may vary
Office Location: 1803 Memorial Drive, Houston TX, 77007

Buffalo Bayou Partnership

Established in 1986, Buffalo Bayou Partnership (BBP) creates and stewards welcoming parks, trails, and unique spaces, connecting Houstonians with the city's most significant natural waterway. The non-profit organization's geographic focus is the 10-mile stretch of the bayou that flows from Shepherd Drive, through the heart of downtown, into the East End, and on to the Port of Houston Turning Basin. BBP spearheads award-winning projects such as Buffalo Bayou Park; constructs hike and bike trails; removes trash from the waterway; and engages tens of thousands of visitors each year through programming, public art, volunteer events, and recreational opportunities.

Buffalo Bayou Park

Buffalo Bayou Park, a 2.3-mile 160-acre green space just west of downtown, is one of Houston's most iconic green spaces and one of the country's great urban parks. BBP operates and maintains the park under a long-term agreement with the City of Houston, Harris County Flood Control District, and Downtown Tax Increment Reinvestment Zone (TIRZ) #3. The park serves as critical infrastructure for both active recreation and cultural venues, while preserving the corridor's sensitive ecology and critical role in flood water conveyance. Various Park zones are located throughout the park, including riparian, woodlands, groves, perennial gardens, and prairie and wildflower areas.

Position Summary

The Operations Crew position demands a variety of knowledge and skills. Under the direct supervision of the Zone Supervisor, they maintain the appearance and safety of the park by performing the duties listed below. This position requires a friendly individual with a "can do attitude," willing to work outdoors in all weather conditions, not afraid to get their hands dirty, and capable of conducting a variety of tasks in the course of a normal day. Polite communication skills and willingness to interact with the general public and volunteers on an informal basis are essential traits.

Duties and Responsibilities

- Adapt to a variety of situations, personalities, and available resources
- Alert to public safety and work hazards at all times
- Enforce park rules and regulations

- Interact directly and work with staff, interns, trades crew, and a variety of volunteers when available and assigned for park projects and programs
- Provide horticultural assistance with landscape beds, weeding, planting, and pruning
- Maintain appearance and quality of the park, projects, trails, and resources
- Maintain forest health, including tree planting and removal
- Maintain park grounds, trails, ditches, and culverts, including blowing, mowing, weed trimming, and removing debris and litter
- Maintain and repair park buildings and structures and assist with park construction projects
- Maintain tools and equipment to ensure good operation conditions at all times
- Perform park janitorial services in buildings and restrooms
- Assist with park programs as needed
- Assist and perform other duties as assigned

Qualifications

To perform this job successfully, an individual must be able to carry out each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/o ability required.

- Valid Texas driver's license and acceptable driving record
- Able to read and comprehend documents such as procedure manuals, safety rules, and operating instructions and follow written directions as required
- Able to produce written routine reports and maintain records
- Able to communicate effectively with the public
- Physical Requirements
 - Able to work outdoors frequently in various weather conditions, including periodic exposure to wet and/or humid conditions; moving mechanical parts; high places; fumes or airborne particles; extreme cold; extreme heat; vibration; and night-time shifts
 - Able to stand, walk, use hands and fingers to handle, feel and reach; sit; climb; balance; stoop; kneel; crouch or crawl; talk or hear
 - Able to regularly lift up to 40 pounds and occasionally lift and/or move up to 80 pounds
- Vision Requirements
 - Close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus
- Flexible personality, open to new ideas and suggestions
- Good observation and organizational skills
- Team-oriented
- Must be able to work overtime when needed
- First aid training a plus

Salary and Benefits

Buffalo Bayou Partnership offers a competitive salary and excellent benefits.

BBP is an Equal Opportunity Employer.

To Apply:

Please submit resume and cover letter via email to:

jobs@buffalobayou.org

Subject line: Maintenance Crew

OR mail resume and cover letter to:

Joe Rodriguez

Buffalo Bayou Park Director

1803 Memorial Drive

Houston, TX 77007

No phone calls please.