



Buffalo Bayou Partnership

Position Announcement:

Conservation Manager

Reports to: Park Director
Classification: Full-Time
Weekly Schedule: 40 Hours / week, days may vary
Office Location: 1803 Memorial Drive, Houston, TX 77007

Buffalo Bayou Partnership

Established in 1986, Buffalo Bayou Partnership (BBP) is the non-profit organization creating and stewarding welcoming parks, trails, and unique spaces, connecting Houstonians with the city's most significant natural waterway. The organization's focus is the 10-mile stretch of the bayou that flows from Shepherd Drive, through the heart of downtown and the East End, and on to the Port of Houston Turning Basin. In addition to spearheading award-winning green spaces such as Buffalo Bayou Park, BBP also operates comprehensive green space and waterway maintenance programs and engages tens of thousands of visitors each year through dynamic programming, public art, volunteer events, and recreational opportunities that enrich the quality of life in Houston.

Position Summary

Under the direct supervision of the Buffalo Bayou Park Director, the Conservation Manager is responsible for the restoration and enhancement of BBP's natural environment which includes woodlands, groves, and prairie and wildflower areas. The Conservation Manager also oversees planting and maintenance activities in riparian areas where there is continual erosion and provides guidance to incorporate native vegetation. The Conservation Manager is to create a workplace culture where professionalism, dependability and values are in line with BBP's values and ethics. The Conservation Manager will also serve as a coach to develop and improve departmental knowledge and skills of existing and new staff, leading by example in standards of operation.

Duties and Responsibilities

- Oversee and manage native habitat restoration
- Manage non-native species (invasive species control)
- Oversee and maintain riparian vegetation planting
- Adhere to standard operating procedures manual and on-going management and maintenance plan for natural areas, required daily inspections, and evaluation of sites
- Work cooperatively with the Zone Supervisors, Horticulturalist, and Maintenance Crew to foster relationships and create a positive and productive work environment
- Collaborate with the Volunteer Coordinator to identify opportunities for volunteer projects and assist with these activities

- Maintain optimal environmental management programs, i.e., GIS or equivalent, using strong technical and analytical skills for proper data collection, analysis, and reporting
- Interface with outside contractors and consultants hired for conservation-related projects and project management
- Maintain inventory of tools / equipment and herbicide, order supplies as needed
- Promote individual and professional growth and development by meeting requirements for continuing education and skills competency
- Support departmental-based goals which contribute to the success of the organization
- Serve as a mentor and resource to less experienced staff in the Conservation department
- Participate in employee orientation, instruct staff regarding hazards and safety to ensure safe procedures / use of equipment, check staff work to ensure performance and safety standards are met
- Serve as liaison to other environmental organizations and public agencies that manage flood mitigation and conservation-related programs (i.e., Harris County Flood Control District, Houston Parks and Recreation Department, Coastal Prairie Conservancy, Houston Wilderness, etc.)
- Assist and perform other duties as assigned

Qualifications

- Bachelor's degree in ecological restoration, environmental science, natural resource management, or wildlife biology
- Five to ten (5-10) years of experience managing natural resource projects
- Strong knowledge of Houston's native flora, soils, hydrology, and wildlife
- Advanced knowledge of regulatory requirements and record-keeping as required by local, state, and federal law
- Obtain a Texas Department of Agriculture (TDA) Pesticide Applicator License within six (6) months of hire, continued employment may be contingent upon obtaining and maintaining required license
- Proficiency in Microsoft Excel and Word

Abilities

- Lead and supervise staff with supervisory / management experience
- Be a collaborative team player committed to maintaining positive engagement with colleagues and the public
- Work in various weather conditions and perform physically demanding tasks
- Read, analyze, and interpret project plans and budgets submitted by contractors and suppliers
- Operate manual and power tools in accordance with BBP standard operating procedures
- Lift up to 50 pounds
- Work flexible hours as needed, including some Saturdays for volunteer events

Salary and Benefits

Buffalo Bayou Partnership offers a competitive salary and excellent benefits.

BBP is an Equal Opportunity Employer.

To Apply:

Please submit resume and cover letter via email to:

jobs@buffalobayou.org

Subject line: Conservation Manager

No phone calls please.