



Buffalo Bayou Partnership

Position Announcement:

Operations Crew

Reports to: Zone Supervisor / Park Director
Classification: Full-Time
Weekly Schedule: 40 Hours / week, days may vary
Office Location: 1803 Memorial Drive, Houston TX, 77007

Buffalo Bayou Partnership

Established in 1986, Buffalo Bayou Partnership (BBP) is the non-profit organization creating and stewarding welcoming parks, trails, and unique spaces, connecting Houstonians with the city's most significant natural waterway. The organization's focus is the 10-mile stretch of the bayou that flows from Shepherd Drive, through the heart of downtown and the East End, and on to the Port of Houston Turning Basin. In addition to spearheading award-winning green spaces such as Buffalo Bayou Park, BBP also operates comprehensive green space and waterway maintenance programs and engages tens of thousands of visitors each year through dynamic programming, public art, volunteer events, and recreational opportunities that enrich the quality of life in Houston.

Position Summary

The Operations Crew position demands a variety of knowledge and skills. Under the direct supervision of the Zone Supervisor, the operations team maintains the appearance and safety of the park by performing the duties listed below. This position requires a friendly individual with a "can do attitude," willing to work outdoors in all weather conditions, not afraid to get their hands dirty, and capable of conducting a variety of tasks in the course of a normal day. Polite communication skills and willingness to interact with the general public and volunteers on an informal basis are essential traits.

Duties and Responsibilities

- Adapt to a variety of situations, personalities, and available resources.
- Alert to public safety and work hazards at all times.
- Enforce park rules and regulations.
- Collaborate with staff, interns, trades crew, and a variety of volunteers when available and assigned for park projects and programs.
- Provide horticultural assistance with landscape beds, weeding, planting, and pruning.
- Maintain appearance and quality of the park, projects, trails, and resources.
- Maintain forest health, including tree planting and removal.
- Maintain park grounds, trails, ditches, and culverts, including blowing, mowing, weed trimming, and removing debris and litter.

- Maintain and repair park buildings and structures and assist with park construction projects.
- Operate hand tools and power tools safely and effectively.
- Ensure tools and equipment are in good operation conditions at all times.
- Perform park janitorial services in buildings and restrooms.
- Assist with park programs as needed.
- Assist and perform other duties as assigned.

Qualifications

- Valid Texas driver's license (current and in good standing)
- Flexible personality, open to new ideas and suggestions
- Good observation and organizational skills
- Team-oriented
- Must be able to work overtime when needed
- First aid training a plus

Abilities

- Physical Requirements
 - Able to work outdoors frequently in various weather conditions, including periodic exposure to wet and/or humid conditions; moving mechanical parts; high places; fumes or airborne particles; extreme cold; extreme heat; vibration; and night-time shifts
 - Able to stand, walk, use hands and fingers to handle, feel and reach; sit; climb; balance; stoop; kneel; crouch or crawl; talk or hear
 - Able to regularly lift up to 40 pounds and occasionally lift and/or move up to 80 pounds
- Vision Requirements
 - Close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus
- Read and comprehend documents such as procedure manuals, safety rules, and operating instructions and follow written directions as required
- Produce written routine reports and maintain records
- Communicate effectively with the public
- Be a collaborative team player committed to maintaining positive engagement with colleagues and the public
- Operate manual and power tools in accordance with BBP standard operating procedures

Salary and Benefits

Buffalo Bayou Partnership offers a competitive salary and excellent benefits.

BBP is an Equal Opportunity Employer.

To Apply:

Please submit resume and cover letter via email to:
jobs@buffalobayou.org
Subject line: Operations Crew

No phone calls please.