



**BUFFALO BAYOU PARK  
RUNNING GROUP PERMIT APPLICATION**

	<b>Fees</b>
<b>User Fee:</b>	\$0 - \$100

Fields marked with \* are required.

Group Name:*					
Start Date:*		Run Time:	START TIME:*	Duration:	HOURS:*
Dates Held:				Anticipated # of Participants:*	
Assembly Area*	<hr/> Please list park area by name using the <a href="#">BUFFALO BAYOU GUIDE</a> .				
Park Route	Please list park areas by name using the <a href="#">BUFFALO BAYOU GUIDE</a> .				
Set Up*	Please describe any setup at the assembly area and/or along the trails (check in table, water station).				

Brand/Sponsor Recognition	Please describe any sponsor logos/branding that will be visible.
Trail Marking*	Do you plan on marking the trails? If so, how?
Paid Advertising	<p>Where is this run being advertised?</p> <p>Website _____ Social Media _____</p> <p>Where do participants sign up?</p>
Please check all that apply. This group:*	<ul style="list-style-type: none"> <li><input type="radio"/> has sponsors.</li> <li><input type="radio"/> sells branded merchandise</li> <li><input type="radio"/> charges a membership fee</li> <li><input type="radio"/> charges registration fees for each run</li> <li><input type="radio"/> does NOT have sponsors, does NOT sell branded merchandise, does NOT charge a membership or registration fee</li> </ul>

Applicant Name:\* \_\_\_\_\_

Address:\* \_\_\_\_\_

City / State / Zip:\* \_\_\_\_\_

Phone:\* \_\_\_\_\_ Fax: \_\_\_\_\_

Cell / Other: \_\_\_\_\_ Email:\* \_\_\_\_\_

Onsite Contact & Cell (if different from applicant): \_\_\_\_\_

**Applicable Park Rules:**

Permit holder is required to be on site during the entire event and will be held responsible for conveying park rules to event guests. The permit holder agrees to abide by the following rules and regulations:

1. All efforts must be made to avoid negatively impacting the park or other park users in any way.
2. All walks must take place within standard park operating hours, 6 am – 11 pm in lighted areas, 365 days a year. Unlighted areas are open dawn to dusk. All permits are issued 'rain or shine', no refunds due to weather.
3. The sale and/or marketing of goods or services is not permitted. Soliciting is not permitted.
4. Sound amplification devices (ex: bullhorns or speakers) are not permitted. Music is not permitted.
5. Attaching, affixing or applying anything to the exterior or interior of any park property is prohibited.
  - a. Tape, nails, or staples must not be used on anything within the park, including trees.
  - b. Tying or attaching anything to trees, fences, benches, tables, etc. must not be done.
6. Onsite cooking is prohibited. No food can be distributed. No glass containers may be used. Alcohol is not permitted.
7. All items, equipment and trash must be promptly cleared at the end of the walk. Permit holder assumes all responsibility for cleaning the event area and dispersing the crowd by the end of the walk.
8. Parking is not allowed outside of authorized parking areas. Vehicles are not permitted on grass.
9. Buffalo Bayou Park strictly adheres to the City of Houston Smoking Ordinance and is smoke-free.
10. To ensure the health of the park ecology and the safety of other park users, the following are prohibited:
  - a) Open flame, candles, balloon releases, lanterns, rice, confetti, synthetic flower petals, smoke/fog machines, silly string, birdseed, potpourri, glitter, or any substance of that nature. Real flower petals are allowed but must be removed at the conclusion of the event.
11. No structures, including tents and canopies that exceed 10'x10', or of any size that advertise a commercial product of any kind, may be erected on park grounds. Tents must be weighted, no tying or staking permitted. The inside of any tent must be visible from three sides.
12. Marking trails on the day of the walk MAY be permitted. IF permitted:
  - a. Sidewalk type chalk applied at turns only
  - b. Free standing markers placed along trail
13. Events that practice discrimination based on race, creed, color, sex, gender, national origin, age or condition of handicap are not permitted. BBP reserves the right to deny any event.
14. Fees may be assessed for cleaning and/or damage to the park. Fees are the cost of remediation/repair plus 10%.
15. Additional rules and regulations as outlined by BBP and/or the City of Houston.

*I/We have read and understood this agreement and the policies it contains. I /We understand that if I/We or any of the guests at the event does not comply with this agreement and applicable park rules the event may be immediately terminated by BBP, in its sole discretion, and all deposits retained by BBP. I/We understand and agree that, in addition, I/We will be responsible and liable to BBP for any costs exceeding the amount of the retained deposit.*

*I hereby certify that the above information is complete and correct and agree to all requirements set forth. I agree that I am responsible for any and all damage done to park property by me or by my walk participants. I agree to operate under all rules and regulations of park use as established by the City of Houston and the Buffalo Bayou Partnership.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_